

Baden-Powell Council

Camp Barton Leader's Guide



2021

Baden-Powell Council

Dear Unit Leader:

Welcome to Camp Barton! This tremendous facility allows you, your Scouts, and your families to experience the best part of the Scouting program...Summer Camp! Many activities await you and your scouts, from the thrill of experiencing nature firsthand to taking part in the variety of special adventures and activities.

Welcome to the 2021 Summer Camp Leader Guide. This year we have a very different program that focuses on the experiences of our Scouts. Learning at summer camp while sitting at a picnic table is no more. We want our Scouts to experience summer camp in a new way!

The Baden-Powell Council of the Boy Scouts of American is proud to operate Camp Barton, a 130-acre property situated on the shores of beautiful Cayuga Lake! We offer Small and Large-boat sailing, Jet Skis and Water-Skiing, Aquatics, time at our Rifle Range, a Family-based Finger Lake's Experience as well as other activities to round out your summer.

As you go through this Guide, please read it carefully; many things have changed, and we are eager to communicate that to you as easily as possible. A full Guide to our Summer Camp Description will be available on our Reservation System and other updates will be published in March of 2021. If you have questions, please do not hesitate to e-mail myself at Chris.Ambra@scouting.org or our Camping Coordinator, Rebekah Moore, at Camp.Secretary@scouting.org

I look forward to seeing each of you this summer as we experience Camp Barton, the Place for You!

CHRIS AMBRA, DIRECTOR

CHRIS.AMBRA@SCOUTING.ORG

HISTORY OF CAMP BARTON

The Baden-Powell Council of the Boy Scouts of America operates Camp Barton. The camp is located on the west shore of Cayuga Lake, 9 miles north of Ithaca, NY, and 2 miles north of Taughannock Falls State Park.

The camp was founded by Sam Bogan in 1922 at Taughannock Point, and was named after Col. Frank Barton, an early supporter of scouting in the Ithaca area. In 1927, Taughannock Point was taken over by the state of New York to become a state park. This ultimately resulted in the relocation of Camp Barton to its current location at Frontenac Point along the Trumansburg Creek. The point was the location of the Frontenac Hotel, which became the first building of the new scout camp. The dining hall was added soon after, as well as additional buildings and campsites, most of which remain today.

130 Camp Barton was increased in size several times since its relocation in 1927. The 130-acre camp consists of hillside woodlands, open fields, and picturesque waterfalls that lie within beautifully carved gorges at both the north and south borders of the camp. To the west, camp is bordered by State Route 89 and to the east, a one-quarter mile shoreline on Cayuga Lake.

In 1968, as a result of a major capital drive, the Frontenac Hotel was removed (*it stood along Frontenac Road between the Fuertes Arch & the Don Worden Scout craft Pavilion*), and several new buildings were built including the Health Lodge, Trading Post/ Handicraft Building, Administration Building, and the Boathouse (*then the Sea Scout Base*). A new shower building was completed in 1996 and the entire kitchen area of the dining hall was renovated in 1998. In recent years, hundreds of scouts have enjoyed attending Camp Barton during the summer season. This historic landmark acts as a reminder to all those who have passed through, of the ideals, foundations, and traditions of the Boy Scouts of America.

Camp Barton

9640 Frontenac Road
Trumansburg, NY 14886
Office Phone: 607-387-9250
(Operational June 27-August 10, 2021 except weekends)

A United Way Member Agency

BSA Mission Statement

It is the mission of the Boy Scouts of America to serve others by helping instill values in young people and, in other ways, prepare them to make ethical choices over their lifetime to achieve their full potential. The values we attempt to instill are those found in the Scout Oath and Scout Law. Also at Camp Barton, we provide the Scouts with an outdoor, educational, experience through which they are afforded opportunities to be challenged, to work toward advancement, to choose to participate with their troop, patrol, and others, and to achieve while learning.

Our Statement of Purpose

It is our purpose to instill the ideals of Scouting in a fun setting and to encourage leadership, friendship, and service to others. We also try to teach useful skills and to provide a variety of vocational experiences so that Scouts are better able to make lifetime choices. The values we promote, and our camp rules are best summarized in the Scout Oath and Law. Through the Scout Oath and Law, the Camp will provide an outdoor experience that fosters a growth in moral strength and character, promotes participation in citizenship, and development in physical, mental, and emotional fitness. This will be done through experiential opportunities that include Merit Badge experiences, Staff and Adult Leader Role Models, living the Scout and Law on a daily basis, exposure to service projects and the Religious emblems programs, and opportunities for leadership. The goal of Camp Barton is fun with a purpose that promotes the ideals of Scouting and gives our Scouts the best possible outdoor experience.

Camp Administration

Camp Director- Chris Ambra

Program Director- Ruth Keagle

Commissioner- Bob Steele (Beaver Bob)

Ranger- Bill Baldwin

Camping Coordinator- Rebekah Moore

Council Professional Staff

Council Scout Executive- Matthew Bull

Contact Information

Camp Barton- 607-387-9250 (June 30-August 12, 2021)

Council Office and Professional Staff- 607-648-7888

Council Fax- 607-648-7895

Camp Mailing Address

Scout's Name

Troop Number

Camp Barton

9640 Frontenac Road

Trumansburg, NY 14886

Session	Dates	
Session 1	<i>July 28-31, 2021</i>	Tuesday July 27, 2021 7:15 pm Administration Building
Session 2	<i>August 1-4, 2021</i>	Tuesday July 27, 2021 7:15 pm Administration Building
Session 3	<i>August 4-7, 2021</i>	Tuesday July 27, 2021 7:15 pm Administration Building
Session 4	<i>August 8-11, 2021</i>	<i>Tuesday August 3, 2021 7:15 pm Administration Building</i>

SUMMER CAMP FEES

Scouts BSA Fees 2021

Camp Fee 2021- \$240 (Additional charges will apply depending on what we you sign up for)

COVID-19 Surcharge- \$15.00 (For increased cleaning and sanitizing)

Distinguished Unit Discount- -\$25 (See attached criteria – for in-council units only)

Additional Leader Fee- \$65 (Beyond the number required for Youth Protection Ratios)

Campsite Reservation Policy

It is the policy of the Baden-Powell Council to give the unit that is currently occupying a campsite, first rights to reserve that site for the coming year during the same camp session. Units must “lock-in” their reservation by completing a site reservation form and paying a non-refundable \$250 deposit before they leave camp at the end of their session. Any sites not “locked-in” will be opened to general registration after the completion of the current camp session. Any unit that does not complete a site reservation form and pay a \$250 deposit is not “locked-in” and cannot claim reservation of any site until doing so. Any sites available under general registration can be reserved on a first come, first served basis and units must complete a site registration form and pay a non-refundable \$250 deposit to lock them in. No sites will be held or reserved without the site registration form and \$250 deposit.

In the event that someone in your unit requires electricity for a CPAP machine or other device, they should plan on bringing a battery backup/charging device as our Summer Units do not have electricity. Running extension cords is neither safe nor feasible.

**In order to qualify for Early Bird Discounts, a unit must have paid a \$250.00 site deposit per site as well as completed a site reservation form for each, paid a \$100.00 deposit per Scout going to camp by March 1st, 2021, and completed all payments by May 15th, 2021.

Visitor Meal Fees

You can come to camp and see the Scouts in action, plus enjoy a meal!

Breakfast or Lunch - \$8.00 and Dinner - \$10.00

SCOUT LEADER FEES

The first two adults are free for each unit that attends camp. Two adults must be with all units throughout the week. Beyond this, a ratio of 1:8 leaders to scouts must be maintained. With 17 Scouts or more, a third leader goes free, with 25 Scouts, a fourth free, etc. Additional leaders beyond this quota, based on the unit's attendance, can attend camp at an additional cost of **\$65 per session**. For those leaders attending for short amounts of time, there is a meal fee option of \$8.00/meal for breakfast and lunch and \$10.00/meal for dinner. Any of these fees are to be paid upon arrival at camp.

2ND SESSION POLICY

Scouts that would like to spend a second session at camp may do so for a reduced cost. Our 2nd week policy states that all scouts, regardless of status, will receive \$35.00 off the lowest current published fee. The scout will be considered a provisional during their second week and be "adopted" by a unit within camp, if they are attending without their unit. This is an excellent opportunity for scouts to be able to participate in two differently structured weeks in terms of merit badges and program opportunities. Each scout must complete and submit our Provisional Scouting/2nd Session Registration form. Provisional Applications are due by May 15th in order to receive the early bird discount unless submitted while at Camp.

PAYMENT OF CAMP FEES

Fees are payable at the Baden-Powell Council Service Center by cash, check, or credit card (VISA or MasterCard). **In order to qualify for Early Bird Discounts, a unit must have paid a \$250.00 site deposit per site as well as completed a site reservation form for each, paid a \$100.00 deposit per Scout going to camp by March 1st, 2021, and completed all payments by May 15th, 2021. Any payments made after May 15th will be charged at the full camp rate.

We ask that all fees are paid in full by June 15th. Please contact us with any extenuating circumstances.

BADEN-POWELL COUNCIL REFUND POLICY

PLEASE READ CAREFULLY

Scouts who are unable to attend camp or leave camp for any reason will receive a refund less a \$150.00 cancellation/service fee for Resident Camp. This fee will help cover the supplies and food that were purchased and staff that were made available based on anticipated camp attendance. This is effective from May 15th until after the Summer Camping Season concludes. From May 15th until the last week of June 2021, appropriate credits will be issued to unit accounts to offset remaining balances and program fees. During the Camping Season, refund requests will be accepted while the unit is at camp. Refunds will be issued no later than August 31st. No Refund requests will be accepted after August 31st.

Camp Discipline: If any Scout is removed from camp for disciplinary reasons, they are not eligible for a refund. Scouts are responsible for their own behavior at camp; it is not the job of the Camp Staff or Camp Administration to discipline Scouts- most disciplinary situations will be turned over to the Unit Leadership for resolution. However, some situations will result in immediate removal from camp at the Unit's/Scout's expense; these can include but are not limited to chronic discipline issues, fighting, hazing, possession and/or consumption of alcohol and/or narcotics, possession of firearms or other items that would be classified as weapons, threatening campers or staff, stealing, willful destruction of

camp or personal property, etc. Local authorities may also be notified based on the circumstances of the situation.

All refunds must be filled out on a *Camp Fee Refund Request* and **submitted to the Camp Director prior to departure from camp. No refund requests will be accepted or granted after a unit has left their camping session.**

Please note: Your unit will be scheduled for a meeting to reconcile your accounts and secure your reservation for 2022. This meeting will take place in the first day or two your unit is at Camp.

Refund checks will be returned to the UNIT only.

Program Pricing and Scheduling- We will make every effort to provide the programs described in this handbook at the times and prices listed. Please be aware that the Baden-Powell Council and Camp Administration reserves the right to change, add or remove programs, prices, and schedules as necessary and without notice to provide the best program possible for its campers.

BADEN-POWELL COUNCIL SERVICE WORKDAYS AT CAMP BARTON

The set up and take down of our council's camp facilities are a tremendous task. Below are the scheduled dates for Camp Barton's Spring service days. The council needs volunteer support on these days from everyone. Please plan now to involve your unit. Weekend usage of facilities on these service events is free of charge and the council will provide a meal on each date. To register your unit for workdays at either camp, please contact the Baden-Powell Council Service Center 607-648-7888. Or contact Bill Baldwin, Camp Caretaker (607) 387-9250.

Service Weekend Dates & Times (PRE-CAMP)

Camp Barton Beaver Day – May 8, 2021

Camp Barton Set Up Day – June 12, 2021

** All are 8:30 AM – 4:00 PM (lunch provided and free overnight camping. Leader meetings will be held at 8:15 AM on Saturday morning.)

- Work RAIN or SHINE
- Camp Friday, Saturday, or both nights
- No charge at either camp during weekend of workdays if the unit is actively engaged in approved work projects. This is pending approval of the Camp Ranger, Camp Director, and Council Program Director.
- If you wish to schedule an alternative work weekend, please speak directly with the Camp Caretaker at the above number. Service projects must meet certain criteria for no charge to be applied to a unit's weekend.
- If you would like to make an offer or donation to a specific project for either camp please contact: Matthew Bull – Scout Executive Matthew.Bull@scouting.org

The Boys Scouts of America has a strong foundation and priority of service both to the camps and our community. We strongly urge you and your troop to participate in these workdays in support

of that philosophy. Your assistance and dedication to Camp is what helps to ensure a quality program for our Scouts. –Thank You.

CAMPERSHIPS

A limited number of camperships will be available for In-Council scouts whose families demonstrate a need. A confidential **Campership Application** has been provided with this guide and is also available on the council website for duplication. Camperships may be awarded for up to 50% of the camp fee for resident camping programs on a first-come, first-served basis. The remaining cost is the responsibility of those supporters of the youth's expenses (youth, unit, family, etc.).

A Scout is thrifty- a campership request from a youth and unit who have raised funds to defray camp costs through participation in the Council Product Sale and other means and demonstrated a commitment to working with Council by participating in the Family Friends of Scouting program will be looked upon more favorably by the review committee than one who has not.

Parents of scouts requesting camperships should be given a copy of the form to complete. It must come back to the designated troop leadership for their recommendation, signatures, and submission to the council. Camperships are due at the Council office by **April 1st**, at which time the review process will begin and will continue until funds are exhausted. Response letters to Camperships applications that were in by April 1st will be mailed out no later than April 30th. Late applications will be accepted and reviewed if funds remain available.

UNIT PAYMENT PLAN

1. First, complete **IN FULL** the *Resident Camp Reservation Form* – there must be information for 3 adults listed. These adults should include the summer camp coordinator for the unit, and at least 2 adults that will be attending camp. Submit it ASAP as space is limited. A non-refundable deposit of \$250.00 must accompany the reservation form. The deposit can be subtracted from the final bill, but most units choose to 'roll over' their deposit from year to year, eliminating the need to bring a new check to camp each year. Incomplete Reservation forms will not be accepted and will be returned to the unit until they are complete. Reservations will only be secured when BOTH the reservation form and the deposit have been received by the Council Camping Department.
2. In order to qualify for Early Bird Discounts, a unit must have paid a \$250.00 site deposit per site as well as completed a site reservation form for each, paid a \$100.00 deposit per Scout going to camp by March 1st, 2021, and completed all payments by May 15th, 2021. Any payments made after May 15th will be charged at the full camp rate. (Those Scouts that join the unit after March 31st are still eligible for the early-bird discounts.
3. We ask that all fees are paid in full by June 15th. Please contact us with any extenuating circumstances.
4. **UNITS** are required to submit a final count of the number of Scouts and leaders attending camp by June 15th. If using Shared Leadership, a count of adults for each day must be submitted for accurate counts for Dining Hall Service. **UNITS** will be responsible for paying total fee based upon the numbers submitted by June 15th unless Council Refund Policy applies to individual circumstances.
5. **Please note: Your unit will be scheduled for a meeting during your first few days at camp to reconcile your accounts and secure your reservation for 2022.**

MEDICAL FORMS / PHYSICAL EXAMINATION INFORMATION

All scouts and leaders attending camp must submit an Annual Health and Medical Record form to the Camp Health Officer on the day of check-in, or during the pre-camp leader's meeting on the Tuesday before your camping week. Anyone arriving after the first day of camp must also bring and submit an Annual Health and Medical Record. ***All medications must be in their original packaging to be dispensed at camp.

Per BSA National policy:

A new copy of the Annual Health and Medical Record is required annually. All 3 parts of the form must be completed. Part C must be signed annually by a certified and licensed health-care provider – physician, nurse practitioner, or physician's assistant, for any event that exceeds 72 consecutive hours, or when the nature of the activity is strenuous and demanding, such as a high-adventure trek. Health Forms are valid for one year from the end of the calendar month in which they were certified by a health care provider.

COPIES OF SCHOOL PHYSICAL AND IMMUNIZATION RECORDS ARE ACCEPTABLE AS LONG AS THEY LIST THE SAME INFORMATION AS THE ANNUAL HEALTH AND MEDICAL RECORD AND ARE PRACTITIONER SIGNED WITHIN 12 MONTHS. PARTS A AND B OF THE HEALTH RECORD MUST ALSO BE COMPLETED AND ATTACHED.

INSURANCE

INFORMATION FOR BADEN-POWELL COUNCIL TROOPS

An accident and sickness insurance policy covers every scout registered in the Baden-Powell Council. The council, as part of a year-round policy, provides this for scouting-related medical expenses caused by injury or illness. Please be aware of the following:

1. Making a claim is the responsibility of the family. A simple, but required, procedure must be followed, or the insurance company will reject claims. The family, through the troop, submits the initial claim document.
2. Personal family insurance is the primary provider. The Baden-Powell Council's insurance is the secondary provider. If the individual is not covered by a personal health and accident insurance policy, then the Baden-Powell Council's insurance becomes the primary insurer.
3. The council is the premium-payer but is not the guarantor of payment. A scout receiving medical treatment must provide their home address, not the camp's nor the address of the Baden-Powell Council Service Center. Failure to provide the proper address will only result in delays and possible credit problems for the involved family.
4. Claim forms and procedures are kept at the Camp Administration Office. For camp-related claims, the form will need to be filled out and provided to the Camp Director. To file a claim, the parents and unit representatives must complete the form. It is then, through Camp Administration, sent to the Council Service Center. All other billing documents should be sent to the Council Service Center. It is then certified and forwarded to the insurance company.
5. Payments are made to the parents or may be assigned directly to the medical provider.
6. Claim forms without the necessary billing documents are useless, as are billing documents without the necessary claim forms.

If in doubt, or for more clarification, please check these procedures with the Camping Coordinator at the Council Service Center. The phone number is (607) 648-7888.

INFORMATION FOR OUT-OF-COUNCIL UNITS

Troops attending a Baden-Powell Council camp that are not part of the Baden-Powell Council will be required to carry accident insurance for their unit. The Baden-Powell Council does not provide medical or accident insurance for Out-of-Council units.

Units are required to furnish a Description Of Coverage which describes the accident insurance carried by the unit's home council. A copy needs to be provided to the camp administration during your check-in session. Call your Council Service Center to obtain this certificate.

It is highly recommended that each out-of-council and/or out-of-state unit assure that each scout attending summer resident camp has their own personal insurance card with them. Many local hospitals within our geographic region will not accept our Annual Health & Medical Record form as a legal document for coverage justification.

UNIT LEADERSHIP IN CAMP

TWO-DEEP ADULT LEADERSHIP IS REQUIRED - this is a BSA standard- *no exceptions*. All Units attending camp must provide proof that all members in camp, including any adults, are registered members of the BSA. **This can be done by providing a Council generated roster of adults and youth or (Charter equivalent) or all participants' membership cards, at Unit check-in time. All adults (18 years or older) MUST have completed Adult Youth Protection training.** (Camps offer this training, but it is **HIGHLY** recommended that it be completed prior to arrival at camp). This is a National Requirement and proof will be required at check-in. (Copies of training rosters or cards must be provided to Camp Administration.) This includes parents filling in as leaders.

Each troop must have at least two (2) responsible registered adult leaders in camp at all times (and an additional leader for each additional eight (8) Scouts (*see chart below*). Both adult leaders must be at least age 21. If a troop does not have two adult leaders who can be in camp with the troop throughout their stay, then the camp administration must combine troops into shared campsites to meet the two-deep adult leadership requirement.

Number of Scouts in Unit	Minimum # of Leaders Required
2 - 16	2
17 - 24	3
25 - 32	4
33 - 40	5

Please contact the Council Camping Coordinator if you need to make arrangements to send your unit to camp with another unit, or if you will need to share a campsite to meet the two-deep adult leadership requirement. Your district can help you make these arrangements or can put you in touch with other troops in your geographic area that may be attending the same camp.

If one of your adults needs to leave camp for any reason, then you need to bring in another adult to take their place. *Example:* If an adult needs to go on errands, return to a job during the day, or accompany a sick or injured scout to the hospital, a third adult is needed. This rule applies day and night.

Many troops arrange for several parents to share or rotate this responsibility. We strongly encourage the Scoutmaster and/or Assistant Scoutmaster(s) to spend the whole week at camp with the unit, along with at least one other responsible adult in camp at all times. The minimum is 2 adults but having 3 adults at a time will provide you with more flexibility in case one adult has to leave camp. Four adults can be even better.

SHARED LEADERSHIP IN CAMP

Often, troops may be unable to have enough adults to remain in camp for an entire week. This is an increasingly common situation in camp and is not a problem as long as adequate two-deep leadership is provided for each unit. However, from a security viewpoint, shared leadership presents two issues. First, it makes tracking two-deep leadership coverage difficult for the troop, and second, it makes it difficult for the camp administration to be aware of what adult leaders are in camp at any given time.

If a troop is going to use shared leadership in camp, the unit is **required** to complete and submit a *Shared Leadership Schedule* (form accompanies this guide). This Schedule must be displayed on your Site Bulletin board.

Below is a sample *Shared Leadership Schedule*. Note that all information in italics is to be filled in by the Scoutmaster, who coordinates the time spent in camp by each adult leader.

Shared Leadership Schedule									
Unit # 0000		Dates of Attendance = 8/1-8/8/2021							
		1 Aug	2 Aug	3 Aug	4 Aug	5 Aug	6 Aug	7 Aug	
First Name	Last Name	SUN	MON	TUES	WED	THURS	FRI	SAT	Phone
Joe	Smith								412-555-8462
John	Smith								412-555-3578
Zebulon	Pipe								412-555-7895
Ezra	Pope								412-555-4654
Linda	Smyth								412-555-6214

- Make sure all adults are listed on the shared leadership schedule, even if they are staying in camp the entire week.
- Be certain to list the phone numbers of each leader so they can be contacted if there is a change in the schedule, or if they do not arrive in camp at their scheduled time.
- Shade in the boxes next to the days that each leader will be in camp. Using colored markers may make it easier to distinguish each leader.
- Create two copies of the completed schedule. One to be submitted to the Camp Director at check-in. The other is to be kept by the troop and posted on their campsite bulletin board.

WEEKEND STAY-OVER POLICY

Camp Barton does not provide weekend leadership. Troops planning to spend more than one week at camp **must** have provisions for adult leadership during the weekend. This may be their scoutmaster and/or other adults. If leadership cannot be arranged, scouts must leave camp on Saturday by **10:00 AM** and may return on Sunday after 1:00 PM. Two-deep leadership is required at all times. Approval of the Camp Director is required! Also, units arriving on Saturday must notify both the Camping Coordinator and the Camp Director ahead of time and gain approval to do so.

The Program Areas, Waterfront, Health Lodge and Dining Hall facilities are closed on the weekend.

THE PRE-CAMP LEADER'S MEETING

Unit leaders are **strongly encouraged** to attend the **Pre-Camp Meeting** that will be held on:

April 17, 2021
1:00 pm – 3:00 pm
Baden-Powell Council Service Center
2150 NYS Route 12,
Binghamton, NY 13901

The adult who will have primary responsibility for the troop in camp and the Senior Patrol Leader for camp should attend. The agenda will include troop program planning (including how/when merit badge signups at camp will occur), a review of opening day procedures, and an open forum for questions regarding your stay.

PRE-CAMP EARLY CHECK-IN

Units may choose to take part in early check-in the Tuesday before their arrival in camp. This is when we review your health forms and pending approval and assign your unit an Express Check-In time. This will be held at **7:15 pm** in the Administration Building. The following items should be brought to early check-in:

1. A final roster of scouts and leaders who will be attending camp.
2. Completed medical forms and permission slips
3. Unit's copy of the Leaders Guide
4. A list of special food requirements such as dietary or religious food restrictions (***very important***)

During the pre-camp meeting, the Camp Health Officer will review your medical forms. Also, as your unit prepares for check-in, make sure to have your payment information, and leadership schedules available. These items, when prepared ahead of time, are tremendous time savers and help to assure a smooth check-in for your troop. ***Units that attend the pre-camp meeting and have ALL their paperwork in, will be considered Express Troops. These troops will be processed on Sunday ahead of those who do not make the meeting and/or have incomplete paperwork. In fact, those units attending Pre-***

Camp Check-In, will receive an assigned check-in time and be placed ahead of non-express Units.

The Parent of any Scout that has a dietary concern or religious food restriction should contact the Camp Director as early as possible to arrange details of the restrictions. The camp will make every effort to accommodate the special needs diets. While it is not required to bring their own food, if you wish to send your Scout with his or her own food, provisions will be made to store that food in the Dining Hall. These arrangements are made on a case-by-case basis, well in advance of camp. Common allergies such as gluten, lactose, nuts, and vegetarian are usually accommodated. The menu will be made available to all Leaders ahead of time. Alternatives will be provided as much as possible but will be different from what the rest of the camp is eating.

On arrival at camp, your unit must Check-In at the Parking Lot with the Camp Commissioner to get your troop guide assignment and all members of your Unit (Scouts and Leaders) will be given wrist bands.

PRE-CAMP CHECK LIST FOR UNIT LEADERS

Scoutmasters:

- Read thoroughly the 2021 Camp Leaders Guide (available online). If you have questions, call the Council Office at 607-648-7888 or email the Camping Coordinator at Camp.Secretary@scouting.org.
- Have your Patrol Leaders Council review the guide with you.
- Make sure to have adequate copies of appropriate Medical forms for Youth and Adults (All campers MUST have a Medical Form and a Medication Permission Form on file).
- Collect fees for each scout and send only one check to the office for each deadline. A list of dollar amounts to be applied to whom must accompany all checks (The troop can lose their campsite without payment).

Troop Committee:

- Line up the necessary adult leadership for the troops' stay at camp.
- Arrange for necessary transportation for your trip to and from camp.
- Make sure that at least two of the adults attending camp are trained at their specific level. **All adults must complete Youth Protection Training prior to attending camp.**
- Secure Insurance Certificate from Local Council (For Out-of-Council Units)*

Patrol Leaders Council:

- Develop a list of necessary troop and patrol equipment that you need to take to camp.
- Decide on which program activities your troop and patrols would like to participate in.

Parents:

- Confirm time, place, and date of your departure to camp and return home.

- The mailing address and emergency phone number of camp.
- Camp fees (campership letters if necessary).
- How and when their scout's medical form should be completed (collect these prior to camp!).
- Any special needs of their scout or adult leader (i.e. – diet, medical).
- Security Permission Forms

FACILITIES

For general camp use, there are shower facilities, a rifle range, an archery range, dining hall, handicraft lodge, nature lodge, boating and swimming in the lake, trading post, bouldering wall, and a health lodge which is staffed by a resident health officer on duty at all times. For group use, Camp Barton is designed to provide troops with separate troop camping sites. Each site includes a picnic table, bulletin board, fire pit, a washstand and latrine, as well as a pavilion or a dining fly.

SITE NAME	CAPACITY	SITE NAME	CAPACITY
ALGONQUIN 1	30	MOHAWK 2	OVERFLOW
ALGONQUIN 2	12	ONEIDA	22
CAYUGA	32	ONONDAGA	26
DELAWARE	46	SENECA	36
IROQUOIS 1	28	TUSCARORA 1	20
IROQUOIS 2	28	TUSCARORA 2	16
MOHAWK	16	LENAPE	16

Several of the sites at Camp Barton are on "The Hill". Cayuga, Iroquois 2, Oneida, Mohawk, and Onondaga are up a relatively steep hill. This may be important if a youth or leader has a physical condition. Tuscarora has been designated our handicap accessible site. Each site has its own character and is unique in its own way. **Due to road conditions, our conservation plan, and safety precautions, we do not allow personal vehicles into campsites.**

PLEASE NOTE- DEPENDING ON WEATHER CONDITIONS, YOUR UNIT MAY NEED TO CARRY THEIR GEAR INTO THEIR CAMPSITES AS THE CAMP WILL NOT BE ABLE TO DRIVE GEAR TO THE CAMPSITE DUE TO WEATHER AND SAFETY

CAMPSITE RESERVATION POLICY

It is the policy of the Baden-Powell Council to give the unit that is currently occupying a campsite, first rights to reserve that site for the coming year during the same camp session. Units must "lock-in" their reservation by completing a site reservation form and paying a non-refundable \$250 deposit before they leave camp at the end of their session. Any sites not "locked-in" will be opened to general registration after the completion of the current camp session. Any unit that does not complete a site reservation form and pay a \$250 deposit is not "locked-in" and cannot claim reservation of any site until doing so. Any sites available under general registration can be reserved on a first come, first served basis and units must complete a site registration form and pay a non-refundable \$250 deposit to lock them in. No sites will be held or reserved without the site registration form and \$250 deposit.

Please be aware that our camp attendance has increased dramatically over the last several years. This requires that we use every available bunk and tent every session. While we will make every effort to fulfill your site request, there are times when we will be unable to base on your reserved numbers versus site capacity. Please keep our Council Staff updated with accurate adult and youth numbers and payments so that we can solve issues well before your arrival at camp. Thank you for your understanding and assistance!

**In order to qualify for Early Bird Discounts, a unit must have paid a \$250.00 site deposit per site as well as completed a site reservation form for each, paid a \$100.00 deposit per Scout going to camp by March 31st and completed all payments by May 15th.

YOUTH PROTECTION

All adults, 18 years and older, in camp must have completed and provide proof of having taken Youth Protection training within the past 2 years.

The following are policies of the Boy Scouts of America and must be abided by during all scouting activities:

- No One-on-One Contact
 - One-on-one contact between adult and youth members is not permitted. In situations that require a personal conference, the meeting should be conducted in a “publicly private” area i.e., in view of others.
- Respect of Privacy
 - Adult leaders must respect the privacy of youth members in situations such as changing clothes or taking showers and intrude only to the extent that health and safety requires. They must also protect their own safety in similar situations. When camping, no youth is permitted to sleep in the tent of an adult other than their own parent or guardian. NO EXCEPTIONS.

BUDDY SYSTEM

All scouts must use the buddy system for any activity that occurs outside their unit’s campsite. This is a requirement of the New York State Health Department.

HAZING IN CAMP

All too often the first camping experience becomes the last due to the way a scout may be treated by his peers. Hazing WILL NOT be permitted in any form. Those involved will be removed from camp immediately. Hazing is considered a violation of Youth Protection and the Camp Director must be notified immediately.

Camp Barton does not accept Swim Tests done before camp per the Seneca County Health Department. Swim Test must be completed at camp.

To be considered an Express Troop, Units must have turned in their health forms (completed with all signatures, as per Health Officer), leadership schedules, filled out rosters, and are paid in full for camp.

Medical Forms / Physical Examination Information

Per BSA National policy: A new copy of the Annual Health and Medical Record is required annually. All 3 parts of the form must be completed. Part C must be signed annually by a certified and licensed health-care provider – physician, nurse practitioner, or physician’s assistant, for any event that exceeds 72 consecutive hours, or when the nature of the activity is strenuous and demanding, such as a high-adventure trek. Health Forms are valid for one year from the end of the calendar month in which they were certified by a health care provider.

All scouts and leaders attending camp must submit an Annual Health and Medical Record form to the Camp Health Officer on the day of check-in, or during the pre-camp leader’s meeting on the

Tuesday before your camping week. Anyone arriving after the first day of camp must also bring and submit an Annual Health and Medical Record.

MEDICATIONS:

All medications (both prescription and over the counter, *OTC*) **MUST** be checked in at the Health Lodge during your camp tour on Sunday. **All medications must be in their original containers.** If the parents do not want to send an entire bottle of meds and we wish that they wouldn't, just send the amount needed for the week in the original bottle and keep all extra meds at home. Remember that no medications may be distributed within the troop's campsite. **Please note that following check-in certain medications will be allowed to remain with the scouts and in their campsites throughout the week such as Asthma Inhalers, or Epi-Pens for allergic reactions.

COPIES OF SCHOOL PHYSICAL AND IMMUNIZATION RECORDS ARE ACCEPTABLE AS LONG AS THEY LIST THE SAME INFORMATION AS THE ANNUAL HEALTH AND MEDICAL RECORD AND ARE PRACTITIONER SIGNED WITHIN 12 MONTHS. PARTS A AND C OF THE HEALTH RECORD MUST ALSO BE COMPLETED AND ATTACHED.

MAIL AT CAMP

Campers can receive mail while at camp- All Mail should be addressed as follows:

Scout's Name C/O (Unit and unit #)

Camp Barton

9640 S. Frontenac Rd.

Trumansburg, NY, 14886

(Any mail received after a Scout has left camp will be returned to the sender)

** Suggested Preliminaries to do **BEFORE** leaving for camp:

Plan to arrive no earlier than 1:00 pm and no later than 3:00 pm.

Physicals:

- Check for immunizations & completeness (parent/guardian signatures & dated scout forms,
- All signatures in appropriate places,
- Sort & Alphabetize Forms (Leaders then Scouts)
- Fee Payment: Will Schedule a time for this later in the week.
- Have receipts or copies of summer camp payments with you
- Have a check or cash to pay any remaining fees
- Have copies of all Campership Awards & receipts if available.

Other:

- Have 3 Copies of your final roster on hand that list the leaders and scouts who will be in camp
- Check that all scouts & leaders are currently registered with your unit.
- Check with scouts to make sure they have any special gear necessary for program (i.e. Long sleeve shirt, pants for Lifesaving MB)
- Keep in mind that some activities at camp have additional fees; remind scouts to have adequate cash to pay for additional expenses & Trading Post purchases. (\$35.00-\$45.00 is recommended)
- Bring extra Blue Cards (Merit Badge Applications - only official Blue BSA Merit Badge Application Cards are accepted @ Camp Barton)

WHILE AT CAMP

Special Notes for Check-in and Check-out:

Sunday

Unit Arrival (Please plan accordingly - we will not start checking units in until this time, so please do not plan to arrive at camp before then.) Troop Guides will meet you at your units designated staging area (see sign with your unit number on it along main camp road in front of the administration building).

NO PERSONAL VEHICLES ARE ALLOWED IN SITES. Troop trailers can be brought to the site using the camp tractor IF trail conditions allow but cannot be left in the sites. They can be brought back to the site the day of checkout for re-loading if trail conditions allow.

Immediately Following Check-In, Troop Guides will escort units to their Campsite. Scouts & Leaders then change into swimwear and begin a tour of camp -**Reminder that all scouts and leaders must have their Medical Forms and Medications with them at this time (*prescription and OTC*). This tour of camp will take your unit to the dining hall where you'll receive your table assignments for the week, the health lodge for medical check-in, the waterfront for swim tests, and the quartermaster for unit equipment & tools. Once your tour has finished you may take time to settle in, organize for merit badge sign-ups, and prepare for retreat (Full Class "A" or "Field" Uniform)

GENERAL DAILY SCHEDULE:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
7:45	Waiters Call – All Waiters Report to the Dining Hall							
8:00	Breakfast							
9:00-9:50 Period 1							Check-out by 10:00	
10:00-10:50 Period 2		10:00 am Scoutmaster Meeting	10:00 am Scoutmaster Meeting	10:00 am Scoutmaster Meeting	10:00 am Scoutmaster Meeting	10:00 am Scoutmaster Meeting		
11:00-11:50 Period 3								
12:15	Waiters Call – All Waiters Report to the Dining Hall							
12:30	Lunch							See you next year!
1:00	Siesta							
2:00-2:50 Period 4								
3:00-3:50 Period 5								
4:00-4:50 Period 6								
5:40	5:00 Camp Band Meets	Waiters Call – Troops Line up for Evening Colors 5:30 Camp Barton Meets Monday through Friday						
6:00	Dinner							
7:15-8:30	8:15 Meet at Arch 8:30 Campfire	Open Programs						
10:00	Taps – All Scouts Must be in Campsites							

Description	BSA Guard Quest	Finger Lakes Experience	Sailing Quest
Program Notes and Description	BSA Lifeguard certification. Note must be able to pass BSA Swimmer's Test and then swim 550 additional yards plus perform a brick retrieval. If you cannot do this on the first day, you will be moved into another program/Quest.	These are half-day adventures that will include trips to different locations which you will be able to choose from during registration. These may include trips to: Taughannock Falls State Park, Buttermilk Falls State Park, Treman Falls State Park, Museum of the Earth, Cayuga Nature Center, Montezuma Wildlife Refuge and possibly other places. You will be able to select your individual requests based on group registration. Your actual itinerary will not be given to you until you arrive at camp.	This is a Sailing quest. Scouts will work with both small and large boat sailing (depending on their experience levels.) Scouts should know how to swim and want to sail. Adventures may include sailing to other locations on Cayuga Lake.
Restrictions	Must be 15 or older. This is limited to 10 scouts per session.	Some activities will have an additional cost as noted in registration. Adult leaders must accompany Scouts. If units cannot provide transportation, Camp can with prior arrangement and additional charges.	This is limited to just 12 scouts per session.
Sessions Offered	Sessions 2 and 3 combined only	Sessions 1, 2, 3, 4	Sessions 1, 2, 3, 4
Designed for:	Individual Scouts 15 and up	Families, Troops, Patrols	Patrols/Provisional Scouts

Description	Jetski/Waterski	Triathlon Quest
<p align="center">Program Notes and Description</p>	<p>This will involve use of both Jet Skis and Waterskiing at various times including a possible trip to Myers Park on the Jet Skis. Shooting Sports and Handicraft will be mixed into this as well.</p>	<p>This is challenging quest and is for our hardest Scouts! This will involve a canoe trip to Buttermilk Falls State Park, an overnight Campout in the park, then a hike and bike ride to return to Camp Barton.</p>
<p align="center">Restrictions</p>	<p>This is limited to 6 scouts per session. Scouts must be able to pass BSA Swimmer's Test. There will be an additional Cost of Fuel. Scouts must be 14 as per NYS Law. ALL SCOUTS AND LEADERS MUST HAVE THEIR BOATER SAFETY CERTIFICATION BEOFRE COMING TO CAMP! THIS COURSE WILL NOT BE OFFERED AT CAMP</p>	<p>Scouts must bring their own roadworthy bike and helmet for this. Camp does NOT have bikes to loan out. Units need to provide their own tents and backpacks as well. Camp will provide transportation of food, canoes, paddles, and bikes.</p>
<p>Sessions Offered</p>	<p>Sessions 1, 2, 3, 4</p>	<p>Sessions 1, 2, 3, 4</p>
<p>Designed for:</p>	<p>Provisional Scouts</p>	<p>Troops/Patrols/Families</p>

Description	Archaeology Quest	A La-Carte options
Program Notes and Description	Details coming soon: This will be an archaeology quest based around the history of Camp Barton with 3-4 dig sites. This will also include a Snorkeling element for part of the dig sites.	Full or Half-Day trips available to: Taughannock Falls, Buttermilk Falls, Montezuma Wildlife Refuge, and other programs as they become available!
Restrictions	More information coming! This will be limited to 10 Scouts.	Must have adult leadership to go. We will set this up for you ahead of time. Additional costs depending on location of desired trip.
Sessions Offered	Session 4 only	Sessions 1, 2, 3, 4
Designed for:	Provisional/Individual Scout	

****Remember to reference the Weekly Schedule given to at check-in and at each Program Area section for further information and procedures for participation.**

Check-Out

**Please note that you must notify the Camp Commissioner of your departure time so that accurate measures for troop check-out may be taken accordingly. Checkout time is any time after the Friday Night Campfire ceremonies are concluded through 10:00 am on Saturday.

Check- Out Procedures are as follows

- Complete and Submit the Campsite Check-Out report with your troop guide.
- Complete and return all camp appraisal forms to the main office.
- Pick up Merit Badge & Advancement Paperwork from Unit Mailboxes (any time after 9:00 pm on Friday w/ exception to Astronomy Merit Badge (*will be available after breakfast*)). Some may not be completed until Saturday morning.
- **Pick up all Medical Forms from Unit Mailboxes on Saturday morning & all Medications from the Health Officer before final retreat.**
- Check the Lost and Found table in front of Admin for lost items

** Upon Checking Out, the troop guide will inspect all tents, platforms, cots, mattresses, and campsite facilities for damages, un-cleanliness, and/or unsatisfactory care. Prices for tent damage are \$10.00 for the first cut and \$5.00 for each additional inch. Prices to other damaged property will vary depending upon the value of the object and the amount of damage sustained. Costs associated with damaged property will be at the discretion of the Camp Ranger & Council Program Director. The unit will be billed by the Baden-Powell Council for any damages. **Please notify your scouts of this policy, and make them aware, that they may be held financially responsible for mistreatment of council property.**

**Final Retreat- Directly after Breakfast (Full Class "A" or "Field" uniform)

CAMP-WIDE EMERGENCY WARNING SYSTEM & PROCEDURES:

In the event of any emergency:

- Notify the nearest staff member immediately
- Avoid making premature decisions or give instructions unless relayed to you directly from the Camp Director.
- Leaders and Staff above all should remain calm and collected, Set the proper frame of mind and avoid panic during an emergency.
- The emergency bell may only be started & ended by order of the Camp Director or his/her designee.
- Unless the emergency is life-threatening, the Camp Director must be consulted prior to the dispatching of an EMS provider.
- Emergencies at night-time. For any medical emergency that occurs after Taps please knock on the window to the Right of the front doors to the Health Lodge. This will awaken the Health Officer, whom will then be able to help you.

Reporting:

- Take all steps to ensure that further harm, injury, and unsafe situations have been considered before acting.
- Report the "who, what, where, when, and how" to the nearest staff member. If any scout or leader is not accounted for, their name, unit and last known location must be noted and reported to the staff member in charge.

Emergency Bell – The Camp wide emergency bell will be signaled only after authorization of the Camp Director. Non-camp-wide emergencies will be handled through the staff chain of command/responsibility.

WHEN THE EMERGENCY BELL RINGS

Daytime 7:00am-8:30pm

All scouts, leaders, guests, and staff are to report to the Softball Field and line up single file by unit along the 1st Base Line.

Senior patrol leader (SPL) will take roll call.

Troop guide will check in with each SPL to ensure everyone is accounted for

Troop guide will pass on information to Program Director or Camp Director.

Program Director or Camp Director will provide further instructions.

In case of bad weather report to your assigned table in the dining hall.

Nighttime 8:30pm to 7:00am

All scouts, leaders, guests, and staff should report to your assigned table in the dining hall

Senior patrol leader (SPL) will take roll call.

Troop guide will check in with each SPL to ensure everyone is accounted for

Troop guide will pass on information to Program Director or Camp Director.

Program Director or Camp Director will provide further instructions.

GENERAL INFO ON CAMP

CAMP OFFICE HOURS

The Camp Office will operate M - F 9:00am -12:00 pm, 2:00pm - 5:00pm, & 7:00pm – 9:00pm. Sat 9am -9:45am & Sunday 1:00pm - 5:00pm (The office will open at Check-In.)

HEALTH LODGE

We have a health officer that is available 24 hours a day. * If there are any medical needs and the Health Officer is not at the Health Lodge there will be a "Location Noted" sign to the right of the front door of the Health Lodge -or- you may contact the camp office whereby the Health Officer may be contacted via radio.

All injuries and illness MUST be reported to the Health Officer located in the Health Lodge.

This is regardless of any prior treatments by other individuals. No exceptions to this policy can be permitted. The Camp Health Officer is required to document all injuries or illnesses in the Camp Health Log in compliance with state guidelines, BSA National Health & Safety Standards, and insurance regulations.

Please note the following regarding injuries:

1. If an injury occurs at camp that does not require outside medical treatment, the camp Health Officer will notify the Unit Leader of the injury and ask that the Unit Leader contact the parents of the Scout involved so that they are informed of the situation. The Health Officer will need to log the dates and times of the contact calls made by the Unit Leader.
2. If an injury occurs at camp that does require outside medical treatment, the camp Health Officer will notify the Unit Leader immediately. They will then contact the parents of the Scout involved together to update the parents and gather their input on the situation. The Camp Director, Health Officer, and Unit Leaders will decide with Council Personnel how to transport and treat based on the parent's wishes. Special arrangements have been made with local hospitals to handle any medical emergencies.

*Please note that our staff has a variety of medical associative individuals trained in various forms of health care administration. Please do not shy away from medical attention. Safety is a priority at our camp and so is the care of each scout, leader and guest. – Please remember to contact the Health Officer at any time with questions, concerns or any other medical attention you require.

MEDICATIONS

Generally morning medications are distributed following breakfast and before the first merit badge period. **If a scout needs the medication prior to the meal please do so between 7:15 am and 7:30 am –The Health Lodge will be open during this time if necessary.

Evening Medication

Please send scouts down or inform them that evening medications should be distributed between 8:00 pm and 9:00 pm

CAMP SECURITY

In order to maintain control, all persons that enter or leave the camp, the following mandates have been established:

- Everyone (No Exceptions) arriving or leaving camp must register in/out at the main office.
- Any visiting adult (parent, friend, and visitor) must register at the main office and receive a temporary visitor's badge. The badge is returned upon departure.

- Scouts returning or departing after dark, an accompanying adult must check in at the main office, escort the scout to their campsite, and then check-out, prior to departure.
- All Adult Leaders and Scouts in camp will have a wristband to identify them; these are issued when the adult checks in and registers at the main office. If additional leaders arrive at camp during the week, he or she must check-in and register at the main office and receive a wristband.
- All Staff members will wear identification badges.
- Permission forms must be signed and dated by a parent/legal guardian for another individual to pick up their child from camp. The form must be submitted prior to the scouts pick up and departure. The individual must register and show proof of identification (picture ID required) to the Camp Director. Custody issues will be dealt with directly through the Camp Director and or Professional Staff Advisor.
- If a scout needs to leave camp property for any reason, permission must be received from their leader. The same check-out procedures then apply.
- In order to check-in, every scout and leader listed on the unit roster must be accounted for. If anyone cannot check-in or is going to be late, the administration must receive a signed permission slip from a parent/legal guardian. Failure to provide this documentation will result in delay, and or potential denial of check-in. A phone call for confirmation in this case, must be obtained.
- Staff are instructed to stop and send to the office, anyone found not wearing a wrist band. All intruders to Camp will be dealt with according to the Standards under AO-805

VEHICLES IN CAMP

During Sunday Check-In & Saturday Check-Out Only, one specifically designated "troop" vehicle will be permitted to drive into main camp and drop off/ pick up equipment. **No vehicles are allowed on service roads, trails or in campsites at any time.** (Special consideration will be given to those with medical situations and special circumstances by the Camp Director).

> The camp speed limit is 10 MPH.

> As per BSA policy, no one may ride in the open bed of a truck at any time.

> No scouts should be driving vehicles in camp at any time, even if they have a license and their own vehicle.

> Parking is available for troop, leader, and visitor vehicles in the parking lot behind the Health Lodge. No parking is allowed outside of this lot with exception to both Sunday Check-in and Saturday Check-out.

During the rest of the week, no vehicles should be driven and or parked in central camp.

VISTING DAYS FOR PARENTS

Parents are welcome to visit camp. However, because most scouts are at camp for only one week, frequent visits interfere with the troop program and their activities. They should also be aware of limited parking and toilet facilities at camp.

All visitors must check-in/check-out at the office upon their arrival or departure from camp. Visitors desiring to eat meals in the dining hall should make arrangements with the Camp Director/ Business Manager as far in advance as possible, but at least 24 hours in advance. Generally, parents will be permitted to sit with their Scouts, provided space is available. If space is limited, a special guest table will be arranged.

UNIFORM

The Field Uniform is proper attire for evening retreat, dinner and campfires. During the day, the Activities Uniform is encouraged to be worn. Wet bathing suits are not allowed in the Dining Hall. We also ask that, as a matter of courtesy, any hats, bandannas, and other headgear be removed when entering the Dining Halls at our camps. (Any Scout wearing clothing that is considered disruptive to the program through any language, slogans, or graphics will be asked to change to appropriate attire.)

IN-CAMP FOOTWEAR AND APPAREL

In the interest of safety, all campers **MUST** wear closed-toed footwear (no sandals, flip-flops or shower shoes) while in camp. Scouts should also wear water shoes or old sneakers while at the waterfront to decrease the risk of injury.

Zebra Mussels in Cayuga Lake:

To prevent injury to ones feet from zebra mussels (small crustaceans with razor sharp edges to their shells that blanket the floor of the lake) Water-shoes must be worn at the Waterfront.

SMOKE FREE POLICY BSA

It is the responsibility of the Boy Scouts of America to protect the health and safety of the young people in our program. It is also the policy of the Boy Scouts of America that leaders may not use tobacco products in any form while in the presence of youth members.

Smoking is not permitted nor is the use of tobacco products by those under the age of 18.

In addition, extreme care should be exercised to provide a smoke-free environment for all scouting participants. All facilities, campsites, and property under control of the council are designated as non-smoking. Smoking outside entrance/exit doors is not permitted. The Camp Director will announce the area designated for the use of tobacco products at camp.

CONTROLLED SUBSTANCES IN CAMP

The use of drugs or alcohol is forbidden in any scouting activity. Those found in violation of this policy will be removed from the camp's premises immediately, and the local authorities will be contacted.

SAFETY AROUND ANIMALS IN CAMP

We offer a wide range of exciting adventures including the opportunity to observe many types of birds, fish, and local wildlife. Throughout camp you will see numerous animals. Animals often will be an exciting part of your adventures. Seeing them in their natural habitat is always a pleasure, but it is wise to remember that they are the permanent residents of camp while you are a visitor. Treat them with respect, give them enough space so they'll not feel threatened, and in return they'll seldom present a threat to your safety. When an animal feels frightened, threatened, or trapped, it may become aggressive towards a human. In the event that you are injured, seek treatment immediately.

Sightings or contact with normally nocturnal animals (mainly raccoons and bats) should be immediately reported to the nearest staff member.

****Any contact with a wild animal needs to be reported to the Health Officer immediately.**

Make certain to share this information with other adult leaders and your scouts shortly after your arrival. In general, the following policies should be followed:

Tips for Good Wildlife Stewardship

- Hike on designated trails.

- Keep a clean campsite.
- Keep food and “smellables” out of your tent.
- At night, secure food and “smellables” in a car or hang them in a bear bag at least 12 feet above the ground.
- Never approach or follow wild animals.
- Use caution when taking pictures of wild animals.
- Avoid aggressive behavior.
 - Direct eye contact, even through a camera
 - Following an animal that has chosen to leave
 - Walking directly toward an animal
 - Circling or standing around an animal
- Do not feed wild animals.
- Do not mistake a passive animal as a sign of safety.
- Never tease or attempt to pick up wildlife.
- Leave young animals alone; a protective mother is usually nearby.
- Stay away from dead animals and berry patches; berry patches are important food sources for bears.

Notify the Camp Ranger and Camp Director of any bear sightings or nuisance animals. For additional information or assistance, contact the Camp Director or Camp Ranger. Your safe camp experience is our commitment and priority.

PETS IN CAMP

The Baden-Powell Council prohibits camper and leader pets in resident camps at all times. Service animals are, of course, welcome at all times.

STOVE, LANTERNS, AND CAMPFIRE POLICIES

Liquid and compressed fuel appliances require adult supervision at all times. This includes stoves and lanterns. Due to the extreme danger in the storage of fuels, you must store liquid and compressed fuel in a locked storage container. All fuel should be locked up when not in use. Campfires must be in the areas provided within each campsite ONLY. Our tents are labeled “NO FLAMES IN TENT” which is strictly enforced. Lighters, lanterns, matches, candles, and other things that could potentially create a flame are not permitted in tents. Violation of this policy will result in expulsion from the property and a financial penalty and/or restitution will be applied.

PROPER SANITATION

Camp Barton provides each unit with a latrine facility and washstand in their campsite, as well as a large shower facility in main camp. These facilities are to be kept neat, orderly and clean. It is extremely important to the health and sanitation of the 200+ individuals in camp each week that unsanitary problems be made aware of and be routinely avoided through common clean-up practices. We strongly recommend hand washing before every meal, after using the restroom or latrine, and anytime they are soiled. Please review the camp inspection form provided by the Camp Commissioner and help keep Camp Barton a clean, safe, and enjoyable place.

TRASH REMOVAL

In your sites are both garbage cans and recycling bins. Please use them correctly. Regardless of whether your trash receptacle becomes full or not, please tie it off and bring it down every night and place it in the dumpster at the north end of the Dining Hall. Garbage bags may be picked up from the Quartermaster, and you make take extra’s to carry over from day to day.

Recycling

There is a recycling policy in effect. All soda/water cans and bottles must be disposed of in the proper recycling cans.

NY State has a \$0.05 deposit on cans and bottles. Do not put them in the larger recycle dumpster.

PLUGGED TOILET PROCEDURE

If a toilet should become plugged please do not make the situation worse by attempting to tamper with the toilet. We ask that you simply lock the door, come to the office, and report the situation. The staff will then correct the problem.

If clogging problems are present due to misuse of the shower house and its equipment, the Camp Director and Camp Ranger reserve the right to close off those facilities.

***Scoutmasters; please see the Camp Commissioner and sign up for an individual maintenance project. – Your skills and services in the fields of plumbing, electrical, and mechanical work are needed, and greatly appreciated.*

CAMP SITE INSPECTIONS

Each morning Unit Campsites will be inspected for cleanliness, order, and proper conditions. Various items (litter, tents, latrines...) that are not within the standards for a proper campsite will negatively impact the daily score recorded for your troop and site. (See Campsite Inspection Checklist - Received at Check-In)

Unit Fireguard Chart that you receive from the Quartermaster are to be placed on your campsite's bulletin board and filled out by a scout each day prior to inspection in order to ensure the campsite is safe and free of fire hazards.

Please refer to the **Campsite Inspection Checklist** you receive on Sunday for all general criteria and standards of evaluation. Please do not hesitate to come to the Camp Commissioner with any questions.

QUARTERMASTER

The Camp Quartermaster is your main link to obtaining, and signing out the tools necessary for your unit to maintain, and function within your campsite. Our quartermaster is located just to the left of the main camp road as you head up the hill (almost directly behind the Handicraft building)

On your initial tour of camp you will visit the Quartermaster who will then distribute to your unit/patrol items such as tools, toilet paper, fireguard charts, latrine cleaning materials, and the American Flag. Your senior patrol leader will sign these items out on behalf of the troop and be responsible for their return at the end of your stay. Any tools needed throughout the week that were not distributed to you during your tour must be signed out by the quartermaster.

Hours: Monday through Friday:

For 30 minutes immediately following every meal or upon request at the Administration Building.

TRADING POST

Camp Barton's Trading Post is an excellent source for a variety of scouting items that you may purchase for your use during your stay at camp. Prices can't be beat and the bargains can't be imagined. You will surely find yourself lost in one of the most amazing within-camp trading post services in the Northeast region.

The Trading Post hours/schedule will be clearly posted & followed. Definite closings occur during mealtimes, siesta, and scheduled camp wide events.

DINING HALL

Camp Barton's Dining Hall is a symbolic representation of our camp. From the staff, troop, and visitor plaques that cascade the rafters above, to the legendary Moose, this building is our daily full camp meeting area. On Sunday you will be assigned tables for your troop by the Dining Hall Steward. It is the unit's responsibility to delegate waiter duties throughout the week.

Some traditions in our dining hall:

Before each meal every unit should be prepared with a CHEER. This will randomly act as your key to entering the dining hall—let's hear some good cheers!!! Be Creative!!!

Please no hats in the Dining Hall

Remain standing and quiet until we have finished grace.

The floor is literally canvas, so please no jumping or stomping on it.

Totems are the only way our staff eats; pick one for your table if you have open spots.

The Green Gizmo may be picked at any time... (Program Director will explain what this is on Sunday night meeting)

****Please remember that any special food needs that have not been previously arranged with the camp staff and kitchen should be arranged with the Kitchen Director.**

ORDER OF THE ARROW

The Otahnagon Lodge of the Baden-Powell Council prides itself on service and promotion to both Camp Barton and Tuscarora Scout Reservation. All active OA members from each chapter should plan to attend the spring fellowship and should encourage any members in individual units to attend as well. During the summer, several Order of the Arrow members are employed on camp staff and help recognize new troop candidates that could be inducted into the OA each year.

When you come to camp during the summer, please encourage all Order of the Arrow members to bring their sash. A special OA day is scheduled each the week.

➔Scoutmasters who have had scouts within their troop elected into the Order of the Arrow, or are holding elections while at camp, and would like them to be recognized during our OA ceremony need to provide a list of those elected individuals to the OA Camp Chief and Program Director. This list will then be submitted to our Camp OA representative. This person will be identified to you during your stay. (This offer is for all troops, regardless of council). ***While we will gladly recognize any out of council youth who has already been elected to the Order, we cannot provide elections for out of council units- any elections must be completed in your home council before your arrival at camp.***

CAMP PROGRAM

THE CAMP BARTON SONG

To the tune of "The Washington & Lee Quickstep"

Oh there's a Boy Scout camp at Frontenac

A camp that's really worth your while

*I've seen a dozen other scouting camps,
But Barton's got them beat a mile, or two, or three!
You'd better come to Frontenac today,
Put on your shorts and come prepared to stay,
When camping time comes 'round again you'll say, again you'll say!
Camp Barton is the place for me!!! HEY!!!!*

CAMP STAFF AND CITS

To assist you, the leader, in making a truly great camping adventure possible for your unit, we have employed a camp staff of scouting's finest, whose **main purpose is to help you... to help your unit.** These young individuals have been chosen for their outstanding ability or skill in some particular capacity of camp operation as well as their dedication to upholding the Scout Oath and Law. **They are human, too.** They will make mistakes and errors in judgment, as we all do, but they will be honest errors and honest mistakes, and with your help and understanding, they will avoid the same mistake again. Together, a finer camp experience can be made possible for the scouts. Each of you shares this responsibility. In working together for the welfare of your scouts, you will find a strong bond of fellowship.

Please remember one thing as you go into this big adventure; the camp staff will help, assist, and accommodate you in every way, but they will not take over your unit program. Should you, as a unit leader in camp, have an area of concern regarding the Camp Staff, please feel free to speak to the Camp Commissioner, Camp Ranger, Program Director, or the Camp Director.

Camp Staff Employment Qualifications:

- Age 15 before employment begins.
- Recommendation from your Scoutmaster/Crew Advisor or Troop/Crew Committee Chairman.
- Demonstrated willingness to live by the Scout Oath and Scout Law.
- Demonstrated leadership skills, and a sincere interest in helping younger scouts.
- Knowledge, skills and abilities needed for positions available on the camp staff.
- Approval of parent(s) or guardian(s) to accept employment.

Counselors-in-Training (CIT) The Counselor-in-Training (CIT) Program is designed for those exceptional young scouts who display true leadership and maturity within their own troop. Its purpose is to provide training and skill development to potential future staff members.

Counselor-in-Training Qualifications:

- must be at least 14 or 15 years old
- written approval of both his unit leader (if he or she is in a scouting unit) and his parent/guardian
- complete staff application with three letters of reference
- mature enough to place the welfare of the camper above his own, and he must have leadership ability
- be available for at least two weeks at camp, plus the staff week at the beginning of the summer

We ask all scoutmasters to recommend those individuals who possess a vast quantity/quality of skills and desire a position at either camp as a counselor in training. These young men and women are the future of each camp and with your help in selection, the best candidates for positions will be recognized. Please contact us for further information at our respective contact information on the letter from the Council Camping Committee page...Thank you.

Do you have an older youth in your unit who you believe is qualified for camp staff OR Counselor-in-Training and wants to apply? Tell him or her to download an employment application and reference letter form from the council website www.bpcouncil.org/forms